



**Terms and Conditions
for individual members
using Crawley Camera Club**
www.studio@crawleycameraclub.co.uk

Terms and conditions Part 1

The provision of terms and conditions is there for the following reasons:

- 1) To protect the good name and reputation of Crawley Camera Club as a Community Camera Club.
- 2) To protect the individual members using the club out of normal hours.
- 3) To protect any models or third party visitors attending the clubs premises.

To use Crawley Camera Clubs facilities you must:

- 1) You must be a paid up member of Crawley Camera Club.
- 2) Only club members are allowed to use the facilities, anyone allowing family members or third parties not associated with the club to use equipment may have future bookings cancelled.
- 3) If you have some one who is interested, then encourage them to join or visit on a regular club night, Monday or Wednesday, when there is a Committee member is there to brief them on membership issues.
- 4) The studio, darkroom and digital room can all be booked in advance, preferably email.
- 5) Members must be a minimum of 18 years of age to use any of the clubs facilities, although the Committee reserve the right to refuse access or insist on a senior member being present.
- 6) Not Sub let, or to be used for group shoots, gaining personal profit, without prior consent of the Committee or Studio Manager.
- 7) THE USE OF ANY PYROTECHNIC, NAKED FLAMES, COMBUSTIBLE MATERIALS AND SAFETY EQUIPMENT AS PROPS IS STRICTLY PROHIBITED, THIS INCLUDES CANDLES.**
- 8) THE USE OF VIDEO EQUIPMENT IS PROHIBITED WITHOUT FIRST APPLYING IN WRITING TO THE COMMITTEE OUTLINING YOUR REASONS FOR WISHING TO USE SUCH EQUIPMENT**



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Terms and conditions Part 2

- 9) Under 18's, if you are intending to shoot any one under the age of 18 you will need to ensure that the correct written consent is obtained from that persons parent or legal guardian so that it may be verified prior to permission being granted by either the Committee and or the Studio Manager.

The model should be chaperoned at all times by either their parent or guardian or nominated representative, if shooting as a group and a model is the friend of another model accompanied by their parent, guardian or representative, providing individual consent has been given it is acceptable for one chaperone to accompany the group. Any one taking part in the photo shoot other than a direct relative is not eligible to act as a chaperone due to conflicting interests.

Under 18's should not be allowed to make up any part of a models on entourage or left unsupervised during the shoot.

Under 18's should not be present anywhere on the premises if shooting any image which may include, topless or nudity or any other adult linked material which may be seen by others as harmful to a minors mental, physical or moral well being.

- 10) You are strongly advised to check all models I.D and keep a copy for your records, should either the Committee or outside agencies wish to see it.
- 11) The premises both inside and its immediate surroundings outside should not be used for any photographic activity that may damage the clubs reputation or image.
- 12) The premises must be left clean, tidy and secure in accordance with the checking out document, any damaged or faulty equipment should be reported immediately.
- 13) Completed forms should be left in the appropriate box ready for collection.
- 14) You are reminded that the club is open to all members, booking the studio does not give overall priority to the rest of the facilities, unless some one is shooting nudes then other factors may need to be considered.
- 15) Serious breaches in the terms and conditions may result removal of one or more concessionary Bookings.
- 16) All keys should be returned to the issuing officer as soon as possible after using the facilities.



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Terms and Conditions Part 3

Commercial or Non Commercial

In the past the club has accepted certain projects for a donation of money or equipment to the club, no one individual has profited directly. These projects have gone via the Committee and been approved accordingly.

The subsidised rates charged to club members after the use of concessionary slots is not aimed at photographers looking for a cheap studio to undertake commercial work for personal profit or financial gain, but to allow the serious amateur the chance to be creative at affordable prices.

To Preserve The Current System

It should be made clear that any studio fees payable to the club are the direct responsibility of the member using the studio and not those taking part in the shoot, no money should change hands unless the model is on a paid contractual hourly rate.

CCC/RH/140512